



Navigating local requirements and regulations can be challenging when realising your international ambitions. We guide you to ensure a smooth set-up and accompany you while you grow. We take away your worries. We are ACE.

ACE is a boutique administrative services firm assisting corporates and entrepreneurs with their international expansion, from initial set-up to ongoing local administration and compliance, and beyond.

We tailor our services to your specific business needs, while offering these for fixed fees. Thus, no additional charges for time spent, ensuing clarity and transparency without unpleasant surprises.

Let us take care of your local administration in **The Netherlands** so you too can focus on your business.

Set-up

Incorporation

Assistance with the incorporation of a limited liability company (besloten vennootschap met beperkte aansprakelijkheid, 'BV') | Registration with company register ('Kamer van Koophandel') and tax authorities ('Belastingdienst') | Set-up of shareholder and UBO register.

Bank account opening

Assistance with the opening of local bank account (ABN AMRO, ING, Rabobank) or any preferred international bank you have a relationship with.

Ongoing

Accounting, consolidations & reporting

Accounting and bookkeeping | Management and consolidated accounts | Reporting (monthly, quarterly and/or annually) | Preparation of annual financial statements.

Administration

Day-to-day administration | Invoicing, banking & payments | Communications with various authorities and government agencies.

Corporate secretarial

Preparation, organising & execution of board and shareholder meetings | Preparing board and shareholder meeting minutes and resolutions | Statutory filings at the company register ('Kamer van Koophandel').

Payroll

Monthly payroll computation and salary payments | Computation and submission for social security and pensions | Drafting and issuing monthly pay slips | Preparation of annual reconciliation ('jaaroverzicht').

Tax compliance

Preparation and filings of corporate income tax return | Preparation and filings of local VAT ('BTW') returns and Intrastat Reportings.

Complementary

Insourcing

Let us manage your administration at your own offices, either part-time or full-time, as administrative support or financial controller.

Rental desks

We rent out desks in our offices to ACE clients, per day/week/month/year, for fixed all-inclusive fees.

SPVs

One-stop shop for SPV management and accounting in complex finance, real estate or shipping structures.

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